

Fieldwood Energy & LLOG Transition Plan

PROJECT SPONSOR	John Seeger
PROJECT MANAGERS	David Dean / Ken Bramlett

DEPARTMENTS	TEAM MEMBERS				
Project Support / Admin	Melissa Jinks				
Production	Steve Bodden	Pete Jones			
Production Engineering	Richard Haralson				
Training	Robin Girouard				
Facilities / Maintenance	Jeff Lowe	Matt Hulin	Darin Lafleur		
Rotating Equipment / Cranes / CMMS	Darin Lafleur	Buddy Arton	David Landry		
Operations Engineering	Jesse Lyons	Trey Sandoz			
I & E	Darin Lafleur	Rick Ducote			
Land	John Smith	Ford Peters	Greg LaBove	Travis Hough	Lacy Clark
Finance	Garrett Galloway	Jordan Schuler			
Asset Team	Stephen Sprague	Justun Bell	Trey Sandoz	Jesse Lyons	
Compliance / EHS	Pat Eiland	Brian Saltzman	Compliance Coordinators	Trisha Hackett	
Regulatory	Brenda Montalvo	Brian Saltzman	Trisha Hackett		
Contracts	Drew Loomis	Doug Seal			
Supply Chain / Inventory	Doug Seal	Bill Swingle	Darin Lafleur		
HR	Angela Chaumont				
Legal	Troy Allen				
Schedule	Melissa Jinks				
Document Control	Melissa Jinks				
IT	John Deck	Fritz Farrar			
Insurance	Mark Mozell				
Integrity Management	Jeff Lowe	Compliance Coordinators	Simone Markenson		
Production Reporting	Curri Loupe				
Marketing	Jim Brysch				

DEPARTMENTS	PRED TEAM MEMBERS				
Project Support / Admin					
Production					
Production Engineering					
Training					
Facilities / Maintenance					
Rotating Equipment / Cranes / CMMS					
Operations Engineering					
I & E					
Land					
Finance					
Asset Team					
Compliance / EHS					
Regulatory					
Contracts					
Supply Chain / Inventory					
HR					
Legal					
Schedule					
Document Control					
IT					
Insurance					
Integrity Management					
Production Reporting					
Marketing					

FIELDWOOD TRANSITION TEAM - POINTS OF CONTACT					
	POSTION	INDIVIDUAL	EMAIL	OFFICE PHONE	CELL PHONE
1	PROJECT MANAGER	David Dean / Ken Bramlett	david.dean@fwelc.com / ken.bramlett@fwelc.com	(832) 833-7057 / (832) 833-7044	
2	PROJECT ADMIN	Melissa Jinks	melissa.jinks@fwelc.com	(713) 969-1052	(956) 225-8333
3	PRODUCTION	Steve Bodden	steve.bodden@fwelc.com	(337) 354-8013	
4	MAINTENANCE	Jeff Lowe	jeff.lowe@fwelc.com	(337) 354-8149	(337) 258-4799
5	I&E/CONTROLS	Darin Lafleur	darin.lafleur@fwelc.com	(337) 354-8017	(337) 288-4456
6	OPERATIONS ENGINEERING (EAST/WEST)	Jesse Lyons / Trey Sandoz	jesse.lyons@fwelc.com / trey.sandoz@fwelc.com	(337) 354-8108 / (832) 833-7070	(337) 349-9171 / (214) 502-4333
7	LAND	John Smith	jsmith@fwelc.com	(713) 969-1249	(713) 213-9009
8	ASSET TEAM	Stephen Sprague	stephen.sprague@fwelc.com	(713) 969-1321	
9	FINANCE	Garrett Galloway	ggalloway@fwelc.com	(713) 969-1134	(985) 778-1475
10	EHS	Pat Eiland	patrick.eiland@fwelc.com	(713) 969-1395	(985) 778-9706
11	REGULATORY	Brenda Montalvo	brenda.montalvo@fwelc.com	(713) 969-1084	(281) 216-7717
12	TRAINING	Robin Girouard	robin.girouard@fwelc.com	(337) 354-8066	(337) 523-2324
13	SCM	Doug Seal	doug.seal@fwelc.com	(832) 833-7068	
14	INVENTORY	Doug Seal	doug.seal@fwelc.com		
15	CONTRACTS	Drew Loomis	drew.loomis@fwelc.com	(713) 969-1106	(318) 719-2818
16	HR	Angela Chaumont	angela.chaumont@fwelc.com	(337) 354-8094	(337) 254-4706
17	LEGAL	Troy Allen	troy.allen@fwelc.com	(713) 969-1086	
18	PROJECT SERVICES				
19	DOCUMENT CONTROL	Melissa Jinks	melissa.jinks@fwelc.com	(713) 969-1052	(956) 225-8333
20	IT	John Deck	john.deck@fwelc.com	(832) 833-7042	
21	INSURANCE	Mark Mozell	mmozell@fwelc.com	(713) 969-1133	(832) 416-3160
22	IM/COMPLIANCE	Pat Eiland	patrick.eiland@fwelc.com	(713) 969-1395	(985) 778-9706
23	MARKETING	Jim Brysch	jim.brysch@fwelc.com	(713) 969-1129	(713) 315-7895
24	REVENUE ACCOUNTING				
25	PRODUCTION ACCOUNTING	Curri Loupe	curri.loupe@fwelc.com	(337) 354-8028	(832) 341-1628

PREDECESSOR TRANSITION TEAM - POINTS OF CONTACT					
	POSTION	INDIVIDUAL	EMAIL	OFFICE PHONE	CELL PHONE
1	PROJECT MANAGER		-		
2	PROJECT ADMIN		-		
3	PRODUCTION		-		
4	MAINTENANCE		-		
5	I&E/CONTROLS		-		
6	OPERATIONS ENGINEERING		-		
7	LAND		-		
8	ASSET TEAM		-		
9	FINANCE		-		
10	EHS		-		
11	REGULATORY		-		
12	TRAINING		-		
13	SCM		-		
14	INVENTORY		-		
15	CONTRACTS		-		
16	HR		-		
17	LEGAL		-		
18	PROJECT SERVICES		-		
19	DOCUMENT CONTROL		-		
20	IT		-		
21	INSURANCE		-		
22	IM/COMPLIANCE		-		
23	MARKETING		-		
24	REVENUE ACCOUNTING		-		
25	PRODUCTION ACCOUNTING		-		

7 Tasks Completed

0 Tasks Remaining

100% Complete

Task #	Status	Task Name	Column1	Finish	Column2	Owner	Comment
	Completed	Current Offshore staffing (Contract and Employee)				Bodden	
	Completed	Identify Deliverable(s) / requirements					THF Org Chart Developed - February 2016
	Completed	Request / Transfer information from Murphy					
	Completed	Verification / Inspection (if required)					
	Completed	Produce Report / Gap Analysis (if required)					Refined and submitted Apr 22
	Completed	Offshore Staff to be Transferred (Contract and Employee)				Bodden	
		Production Operations - Procedures					
	Completed	Upload / Transfer to file share site					

1 Tasks Completed

0 Tasks Remaining

100% Complete

Task #	Status	Task Name	Finish	Owner	Actual/Forecast Finish	% Complete	Comment
	N/A	Training - Competency					
	N/A	Training - Operations					
	Completed	Personnel Training Records - BSEE & USCG					
	N/A	BSEE testing records / requirements / program					

28 Tasks Completed

0 Tasks Remaining

100% Complete

Task #	Status	Task Name	Duration	Start	Finish	Priority	Owner	Actual/Forecast Start	Actual/Forecast Finish	% Complete
	Completed	MAINTENANCE								
		Transfer Needs								
	Completed	Rotating equipment list								
	Completed	Make/Model/Configuration								
	Completed	Current status/Most recent maint. report/add. notes								
		Contractor Support								
	Completed	Identify maintenance contractors								
	Completed	Cranes								
	Completed	Make/Model								
	Completed	Current status								
		FACILITIES & PROCESS								
	Completed	Facility Hazard Analysis Review	1 day	27-Feb	28-Feb	High	Saltzman	2/27/2021	2/28/2021	100%
	N/A	Obtain compositions available from the facility (lube oil, TEG, Oil, Gas, water								
		MOCs								
	Completed	Identify existing/closed MOCs	1 day	27-Feb	28-Feb	High	Saltzman	2/27/2021	2/28/2021	100%
	Completed	Identify open MOCs	1 day	27-Feb	28-Feb	High	Saltzman	2/27/2021	2/28/2021	100%
	N/A	Establish method for handover of open MOCs								
	N/A	Execute handover								
		Drawings and Models								
	Completed	P&IDs	1 day	27-Feb	28-Feb	High	Saltzman	2/27/2021	2/28/2021	100%
	Completed	SAFE Charts	1 day	27-Feb	28-Feb	High	Saltzman	2/27/2021	2/28/2021	100%
	Completed	SFDs	1 day	27-Feb	28-Feb	High	Saltzman	2/27/2021	2/28/2021	100%
	Completed	Area Classification	1 day	27-Feb	28-Feb	High	Saltzman	2/27/2021	2/28/2021	100%
	Completed	Equipment Layouts	1 day	27-Feb	28-Feb	High	Saltzman	2/27/2021	2/28/2021	100%
	Completed	Station Bill	1 day	27-Feb	28-Feb	High	Saltzman	2/27/2021	2/28/2021	100%
		Equipment & Instrumentation Data Sheets, Manuals, Mech Dwgs & Specifications								
	Completed	Mech Equipment List & Data Sheets								
	Completed	Electrical One Line Diagram								
		Integrity Management								
		Previous Inspections								
	Completed	Level 1 Topside Inspection (Structural Corrosion)						3/16/2021		
	Completed	Level II/III UW inspection						3/16/2021		
	Completed	BSEE Annual Inspection	1 day	27-Feb	28-Feb	High	Saltzman	2/27/2021	2/28/2021	100%
	Completed	USCG Inspections / requirements / records	1 day	27-Feb	28-Feb	High	Saltzman	2/27/2021	2/28/2021	100%
	Completed	Inhibitor/chemical monitoring activities?								
	Completed	ISIPs						3/16/2021		
	Completed	OSTS Report						3/16/2021		
	Completed	Pressure Vessel Inspections/ Piping Inspections (E/C Inspection)						3/16/2021		
	Completed	PSV Testing	1 day	27-Feb	28-Feb	High	Saltzman	2/27/2021	2/28/2021	100%
	N/A	Planned R&M Work								

[illegible]

0 Tasks Completed
7 Tasks Remaining
0% Complete

Task #	Status	Task Name	Duration	Start	Finish	Priority	Owner	Comment
		Emergency Evacuation Plans for Platforms						
	Not Started	Update in Accordance with new Operator requirements	7 days			High		FWE EEP document is uploaded in the Regulatory section for each manned location, pending New Submission from New Operator
	Not Started	Issue for Review	7 days			High		FWE EEP document is uploaded in the Regulatory section for each manned location, pending New Submission from New Operator
	Not Started	Incorporate Comments Received	2 days			High		FWE EEP document is uploaded in the Regulatory section for each manned location, pending New Submission from New Operator
	Not Started	Final approval & Signatures	1 day			High		FWE EEP document is uploaded in the Regulatory section for each manned location, pending New Submission from New Operator
	Not Started	Submit to USCG for approval, if applicable	90 days			High		FWE EEP document is uploaded in the Regulatory section for each manned location, pending New Submission from New Operator
	Not Started	Revision per USCG, new Operators Information	14 days			Medium		FWE EEP document is uploaded in the Regulatory section for each manned location, pending New Submission from New Operator
	Not Started	Ready for issue / implementation / Update to SEMs	14 days			Medium		FWE EEP document is uploaded in the Regulatory section for each manned location, pending New Submission from New Operator
		Hot work plans for Platforms						
	N/A	Ready for issue / implementation	30 days			Medium		
	N/A	Revisions to BSEE Districts approved welding plan	7 days			Medium		
		Safe Work Practices						
	N/A	Ready for issue / implementation	30 days			High		
		Permit to Work						
	N/A	Update in Accordance with new Operator requirements	14 days			Medium		
	N/A	Issue for Review/Rec Comments	14 days			Medium		
	N/A	Incorporate Comments Received	1 day			Medium		
	N/A	Final approval & Signatures	2 days			Medium		
	N/A	Ready for issue / implementation	30 days			High		
		Onboarding / Orientation						
	N/A	# of personnel to man platforms and positions	30 days			High		
	N/A	Development Training / Orientation requirements	60 days			High		
	N/A	Implementation	30 days			High		
	N/A	Ongoing Training	30 days			Medium		
		Misc.						
	N/A	Waste Management Plan	30 days			Medium		
	N/A	SEMS Requirements (ongoing)	60 days			High		
	N/A	Meet with New Operator EHS Reps	1 day			Medium		
	N/A	Annual Performance Measures	90 days			Medium		
	N/A	Incident Reporting	90 days			Medium		
	N/A	EPIRBs - Register for new Operators	90 days			Medium		
	N/A	Marine Sanitation Unit	30 days			Low		
	N/A	Firefighting Equipment						
	N/A	Life Boats / Rafts / Floats	1 day			Low		

5 Tasks Completed
 0 Tasks Remaining
 100% Complete

Task #	Status	Task Name	Owner	Actual/Forecast Start	Actual/Forecast Finish	% Complete
		Control System Design				
	N/A	Arrange presentation by FW Automation Group				
	Completed	Hardware Brand/Model				
	Completed	Control Network				
		SCADA Application				
	Completed	Software Brand/Version				
	Completed	Software Licensing				
	Completed	Network configuration				
		Historian Applications (PI or Rockwell)				
	N/A	Produce list of tags for data transfer (if applicable)				
	N/A	Schedule data requirements/schedule.				
		Maintenance Support				
	N/A	Current Staffing				
	N/A	Critical Spares				

[illegible]

32	Tasks Completed							
3	Tasks Remaining							
91%	Complete							
Regulatory & Compliance								
Task #	Status	Action Item	Remarks	Owner	Status2	Status Date	Agency	Notes
		Agency Notification via Call/Meetings:						
	N/A	BOEM	Action to be taken after transition	FW/New Op	See notes	-	BOEM	Action to be taken after transition
	N/A	BSEE Region	Action to be taken after transition	FW/New Op	See notes	-	BSEE Region	Action to be taken after transition
	N/A	BSEE Districts (LJ, LC, Lafayette, Houma, NOLA)	Action to be taken after transition	FW/New Op	See notes	-	BSEE District	Action to be taken after transition
	N/A	USCG 8th District OCS OCMI	Action to be taken after transition	FW/New Op	See notes	-	USCG - D8	Action to be taken after transition
		Courtesy notifications to agency groups:		Ajudication does not always relay transfer of operator to all Units. Notification via letter is advised.				
	N/A	8th District OCS OCMI	USCG	FW/New Op	See notes	-	USCG - D8	Action to be taken after transition
	N/A	Classification Agency Inspection Office	ABS Mobile Survey Office, if applicable	FW/New Op	See notes	-	ABS	Action to be taken after transition
	N/A	District Office - Supervisor & Inspections Sections	Email BSEE	FW/New Op	See remarks	-	BSEE	Action to be taken after transition
	N/A	Plans Unit	Email BOEM	FW/New Op	See remarks	-	BOEM	Chief - Michelle Picou
	N/A	Reservoir Analysis Unit	Email BOEM	FW/New Op	See remarks	-	BOEM	Chief - Holly Karrigan
	N/A	Decommissioning Section	Email BSEE	FW/New Op	See remarks	-	BSEE Region	Chief - Fung Hassenbohler
	N/A	Production and Development	Email BSEE	FW/New Op	See remarks	-	BSEE Region	Chief - Richie Baud
	N/A	Production Operations Support Section	Email BSEE	FW/New Op	See remarks	-	BSEE Region	Chief - James Fletcher
	N/A	Workover Operations Support Section	Email BSEE	FW/New Op	See remarks	-	BSEE Region	Chief - Fred Brink
	N/A	Pipeline Section	Email BSEE	FW/New Op	See remarks	-	BSEE Region	Chief - Angie Gobert
	N/A	Surface Commingling	Email BSEE	FW/New Op	See remarks	-	BSEE Region	Chief - Fred Jacobs
	N/A	Structural and Technical Support	Email BSEE	FW/New Op	See remarks	-	BSEE Region	Chief - Marilyn Sauls
	N/A	Technical Assessment Support	Email BSEE	FW/New Op	See remarks	-	BSEE Region	Chief - Joan Hall
		USCG:						
	N/A	Cancel EEPs (Emergency Evac. Plans)	USCG	FW	See notes	-	USCG - D8	Action to be taken after transition
	Completed	EEPs	USCG	Saltzman	Complete		USCG - D8	USCG Approved EEP's have been added to folder.
	Completed	Nav Aids	Provide copies	Regulatory	Ongoing	17-Mar	USCG - D8	Navaid approvals added to regulatory folders.
		BOEM/BSEE Plans:						
	Completed	Surface Commingling Applications	Provide Copies	Tanya	Ongoing		BSEE	
	Completed	DOCD	Provide Copies (with updated AQR)	Regulatory	Ongoing		BOEM	DOCD approvals saved in Regulatory folders.
	Completed	RUEs	Provide Copies	Melissa	Ongoing	17-Mar	BOEM	No current RUEs
	N/A	OSFR Coverage Cancellation	Land function	Land	See notes	-	BOEM	Action to be taken after transition
		Additional Regulatory:						
	Completed	BSEE permits in "Pending" or "Working Status"	Identify and provide copies of waivers will (waivers in database will transfer with operatorship)	Regulatory & Compliance	Ongoing		BSEE	Do they automatically transfer **BSEE District permits will need to be resubmitted in eWell by New Op with Procedures under New Op LtrHead
	Completed	APMs (With waivers if applicable)		Regulatory	Ongoing	17-Mar	BSEE	APM approvals added to regulatory folders.
	N/A	Semi-Annual Well Test	Provide copies (if applicable)	Debra Anderson	Ongoing		BSEE	
	Completed	Well Potential Test (WPT)	Provide copies (if applicable)	Debra Anderson	Ongoing		BSEE	
	Completed	Sustained Casing Pressure Departures	Provide copies (if applicable)	Regulatory	Ongoing		BSEE	
	Completed	Diagnostics / Reports			Ongoing		BSEE	
	Completed	SOPs / SOOs	Provide copies (if applicable)	Regulatory	Ongoing	17-Mar	BSEE	No active/filed SOPs or SOOs
	Completed	Cessation of Production (Wells)	Provide copies (if applicable)	Debra Anderson	Ongoing		BSEE	
	Completed	Pipelines List with existing Status	Provide copy	Trisha	Ongoing		BSEE	
	Completed	As-Built (if applicable)	Provide copies (if applicable)	Trisha	Ongoing		BSEE	
	Completed	Flush and Fill Listing (outstanding)	Provide copies (if applicable)	Trisha	Ongoing		BSEE	
	Completed	PL Open INCs	Provide copies (if applicable)	Trisha	Ongoing		BSEE	
	Completed	Cessation of Production (Pipelines)	Provide copies (if applicable)	Trisha	Ongoing		BSEE	
	Completed	BSEE INCs (Open Only)	Provide copies	Saltzman	Ongoing	28-Feb	BSEE	
	Completed	BSEE Subpart H departures / Variances (if applicable)	Provide copies	Saltzman	Ongoing	1-Mar	BSEE	
		Environmental:						
	N/A	NPDES - Annual Toxicity Test	Will provide if 2021 sample has been collected.	Marla	23-Feb		EPA	
	N/A	NPDES Coverage - NOI/NOT	NOI must be submitted before new operator takes operational control; NOT must be submitted within 60 days of NOI submittal	Marla	Ongoing	-	EPA	

Regulatory & Compliance								
Task #	Status	Action Item	Remarks	Owner	Status2	Status Date	Agency	Notes
	N/A	NPDES - Inform New Op of lab for Oil & Grease Testing, Toxicity Tests & DMR data management.	Action to be taken after transition	Marla	See notes	-	EPA	Action to be taken after transition
	Completed	BSEE Pollution Inspection Waivers	Provide latest approval (if applicable)	Marla	Ongoing	23-Feb	BSEE	
	Completed	Flare/Emissions Permits / Waivers/Approvals to Flare	Provide copies (if applicable)	Compliance	Completed	1-Mar	BSEE	
	Completed	Flaring-Venting Reporting	Provide 2 years historical data.	Marla	Complete	26-Feb	BSEE	Regulations require 6 years.
		Compliance:						
	N/A	Facility - Facility Drawings - CAD files	Transfer from DAI	Compliance	See notes	-		Action to be taken after transition
	Completed	Meter application (FMP) or transfer	FW provide meter list for facilities.	Saltzman	ongoing	9-Mar	BSEE	
	Completed	Meter proving waivers	Copies of meter waivers and special conditions.	Saltzman	ongoing	9-Mar	BSEE	
	Completed	Sensitive Reservoir Classification (annual)	Provide copies (if applicable)	Debra Anderson	ongoing			
	Completed	Well Head SSV Inspections	Provide 1 year historical data.	Saltzman	Completed	23-Feb	24-Feb	
	Completed	Well SCSSV, SSCSV, & Tubing Plug Insections	Provide 1 year historical data.	Saltzman	Completed	23-Feb	24-Feb	
	Completed	BSEE Communications pertaining to INC Extensions	Provide BSEE extension approvals	Saltzman	Completed	24-Feb	24-Feb	
	Completed	Monthly testing performed per 30 CFR 250.880	Provide copy of last monthly 14C Testing performed	Saltzman	Completed	23-Feb	24-Feb	
	Completed	Status of Facilities	Manned or Unmanned	Saltzman	Completed	23-Feb	23-Feb	
	N/A	USCG Required Quarterly Drug Testing	HSE Dept	Saltzman	NA	NA	NA	Not Applicable for LLOG facilities.
	N/A	Welding Plan (Hot Work Permit) for District	New Op to establish	Compliance				
		Administrative:						
	Completed	Hard copy files - transfer to New Op	As needed	All				
		Misc Notes:						

1 Tasks Completed

0 Tasks Remaining

100% Complete

Task #	Status	Task Name	Owner	Comment
		Cost Pooling, Allocation and Billing		
	N/A	Code of Accounts Hierarchy on LOS, provide to new Operator		
		AFEs		
	Completed	Current Open AFEs	Sinclair	

4 Tasks Completed

0 Tasks Remaining

100% Complete

Task #	Status	Task Name	Owner	Comment
	Completed	Assign applicable JOAs or other contracts	Ford / Greg / Lacy	
	Completed	SRPs and Lease Docs		
	Completed	Prepare Designations of Operator/Lease for new Operators	Ford / Greg / Lacy	
	Completed	OSFR Coverage, ensure new Operators obtain	Ford / Greg / Lacy	

1 Tasks Completed

12 Tasks Remaining

8% Complete

Task #	Status	Task Name	Duration	Start	Finish	Priority	Owner	% Complete
	Not Started	Shorebase of operations - discuss sharing options with new Operator or resize as appropriate	transition	8-Feb	28-Feb	High	Seal/Moore	
	Not Started	Helicopter transportation - term or coordinate sharing	transition	8-Feb	18-Feb	High	Seal/Moore	
	Not Started	Marine transportation - transfer / term	transition	8-Feb	18-Feb	High	Seal/Moore	
	Not Started	Shipping and receiving					Seal/Moore	
	In Progress	Ordering & purchasing - Coupa modifications					Seal/Lalonde	
	Not Started	Contract Personnel - logistics						
		INVENTORY						
	Not Started	Obtain Lists and review all inventory with Acct and new Operator as applicable					Seal / Acct Rep	
	In Progress	1) FW Inventory currently assigned to platforms being transferred						
	Completed	a) Review of inventory and spare items unique to sold properties	4 weeks	15-Feb	15-Mar		Seal/Broussard/Jones	
	Not Started	b) Agreed upon what is being released	1 week	15-Mar	22-Mar		Seal/Accounting	
	Not Started	c) Decision how to manage with Accounting	2 weeks	1-Mar	15-Mar		Seal/Broussard/Seacrist	
	Not Started	d) Proper identification and remove from inventory with Accounting	2 weeks	1-Mar	15-Mar		Seal/Broussard/Seacrist	
	Not Started	e) Segregate inventory and or ship to new operator	3 weeks	1-Mar	22-Mar		Seal/Broussard	

[illegible]

1 Tasks Completed

0 Tasks Remaining

100% Complete

Task #	Status	Task Name	Owner	Comment
	Completed	Secure List of core contractors and suppliers	Seal / Loomis	
	N/A	Provide contractor and supplier list to transfer counter party	Seal / Loomis	
	N/A	Determine which suppliers are to be retained; notify	Seal / Loomis	
	N/A	Determine contract status of term'd suppliers	Seal / Loomis	
	N/A	Review personnel contract requirements	Seal / Loomis	
	N/A	Negotiate and term required contracts - MSAs	Seal / Loomis	
	N/A	Coordinate with Purchasing regarding term'ing in Coupa	Seal / Loomis	
	N/A	Coordinate with Purchasing regarding suppliers	Seal / Loomis	
	N/A	Coordinate with ISN/SEMs regarding contractors	Seal / Loomis	

0 Tasks Completed
 11 Tasks Remaining
 0% Complete

Task #	Status	Task Name	Owner	Comment
	Not Started	Gas Allocations for Take In Kind Working Interest Owners, if applicable	Brysch	
	Not Started	Gas - Meeting Scheduled	Brysch	
	Not Started	Production Acct updates in P2	Brysch	
	Not Started	Gas	Brysch	
	Not Started	NGL Quality Bank Administered	Brysch	
	Not Started	Oil Allocations for Take In Kind Working Interest Owners if applicable	Brysch	
	Not Started	3rd Party Oil Quality Bank Assignment if applicable	Brysch	
	Not Started	Transfer custody points LACT / Gas - Delete N/A	Brysch	
	Not Started	Meeting with in material counterparties or contract assignments	Brysch	
	Not Started	Administer the Platform Gas Balancing Agreement, if applicable	Brysch	
	Not Started	FERC Waiver Approvals	Brysch	

5 Tasks Completed

0 Tasks Remaining

100% Complete

Task #	Status	Task Name	Start	Finish	Priority	Owner	Comment
	Completed	Generate Monthly Oil Allocation Statement	3/15/2021	3/16/2021			Op files loaded to P drive.
	Completed	Generate Monthly Gas Allocation Statement	3/15/2021	3/16/2021			Op files loaded to P drive.
	Completed	Daily Production History - P2 excel download	3/15/2021	3/16/2021			Op files loaded to P drive.
	Completed	EOM File (Allocation, P/L statement, Tickets, etc)					To be provided after transition.
	Completed	Well Test History	3/15/2021	3/16/2021			Op files loaded to P drive.

3 Tasks Completed

0 Tasks Remaining

100% Complete

Task #	Status	Task Name	Owner	% Complete
	N/A	Radio & Licensing transfer to the New Operator		
		Communications Physical Layer/Design		
	Completed	Primary layer/backup layer		
	Completed	Topology		
		Systems Infrastructure (Network/Servers)		
	Completed	Communications - Phone, Voice, and Internet		
	N/A	Committed Phone Number on board for Regulatory Filings		
	N/A	Set up and run parallel Network if applicable		
	N/A	Transfer Data and Network Capacity to new Operator		

Comment

1 Tasks Completed

1 Tasks Remaining

50% Complete

Task #	Status	Task Name	Owner	Comment
	Completed	Provide a current Wellbore Schematic (WBS) for each well on a platform being returned to a predecessor	Richard H	All COM status WBS available
	Not Started	Coordinate a technical and operations overview of each field	Asset Managers	
	N/A	Transfer electronic and hard-copy prod eng well files	Prod Engrs / Doc	Leaving Electronic production files on FE server as In-Office Data Room access